



BOARD OF DIRECTORS EAST CENTRAL DISPATCH CENTER

Board Members

Bola Akande
Amy Hamilton

David Gipson
Garrett Schlett

Amber Withycombe
Marie Peoples

Jennifer Yackley

Executive Director
Paul Jokerst

Deputy Director
Kurt Ploch

BOARD OF DIRECTORS MEETING MINUTES

Date & Time: Wednesday, April 17, 2024 @ 3:00 PM

Location: Richmond Heights City Hall – Council Chambers
1330 S. Big Bend Blvd.
Richmond Heights, MO 63117

Zoom Invite:

<https://us06web.zoom.us/j/92393496295?pwd=a21KRVCQytXOVhYcWxWT2szRWhkdz09>

- **Call to Order & Roll Call**

Meeting Called to order at 1504 hrs. The only member absent was Garrett Schlett, (Military obligations).

- **Approval of the April 17, 2024 Board of Directors Meeting Agenda**

Motion made to approve the agenda by Bola Akande, Seconded by Jennifer Yackley. All in favor.

- **Approval of the February 21, 2024 Board of Directors Meeting Minutes**

Motion made to approve the minutes by Jennifer Yackley, seconded by Bola Akande. All in favor.

- **Public Comment**

No public present.

- **ECDC Hiring Policy & Position Vacancies**

Director Jokerst sought clarification of the board as whether or not ECDC could hire family members of member city employees. The board had no issue with this practice.

He also updated the board on the current vacancies.

Chairman Gipson asked when ECDC would make good on the promise to have a dedicated fire dispatcher. Director Jokerst re-iterated that per the agreement, we would do this when ECDC is fully staffed and fully trained.

No other questions.

- **Check Signing and Financial Controls Policy**

Director Jokerst presented an updated policy on check signings and Financial Controls.

He presented that any check over \$10,000 would require two signatures.

Jennifer Yackley suggested reducing the amount to \$5000 or \$2500. She also raised concerns about having Richmond Heights Finance Signing any checks. More discussion ensued. Jennifer Yackley made a motion to change the policy to remove Richmond Heights Finance from authorized signers...Lower the two signature amount to \$5000 and provide an exemption of automatic transfers of funds by Richmond Heights Finance. Seconded by Marie Peoples. All in favor.

Agenda topics may be added, modified, or deleted at any time prior

- **Proposed 2024 – 2025 Budget**

Director Jokerst updated the board on the latest changes to the proposed budget.

A very lengthy discussion took place. This included a discussion was the addition of Assistant Supervisor and Communication Training Officer. After this lengthy discussion, Chairman Gipson elected to table this discussion for a future meeting. It was then decided that there would be a special meeting with only the budget on the agenda for 29 April.

- **Board Member Comments/New Business**

- | | | |
|-------------|--------------------|------------------|
| ○ Brentwood | ○ Olivette | ○ Webster Groves |
| ○ Clayton | ○ Richmond Heights | |
| ○ Maplewood | ○ Rock Hill | |

- **Future Board of Director Meeting Dates**

- | | | |
|--------------------|-------------------------|------------------|
| ○ June 19, 2024 | ○ December 18, 2024 | ○ April 16, 2025 |
| ○ August 21, 2024 | ○ February 19, 2025 | ○ June 18, 2025 |
| ○ October 16, 2024 | ○ March 19, 2025 | |

- **Closed Session**

A motion was made by to enter closed session pursuant to Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

by Jennifer Yackley. Seconded by Marie Peoples

Roll call vote:

Bola Akande – Here

Davide Gibson- Yes

Amber Withycombe- Yes

Jennifer Yackley Yes

Amy Hamilton-Absent

Garrett Schlett Absent

Marie Peoples Yes

- **Adjournment**

A Motion to adjourn was made by Marie Peoples, Seconded by Bola Akande. All in favor.

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